

## **CONGRATULATIONS! WELCOME TO XIC**

### **Procedure for Payment of Fees**

PAYMENT OF FEES IS A ONE-TIME PAYMENT

**Course fees for the Academic year 2017 – 2018**

<b>Particulars</b>	<b>FT Course</b>	<b>JR Course</b>	<b>AM Course</b>	<b>PR Course</b>	<b>C4D Course</b>	<b>MCM Course</b>	<b>AICP Course</b>
Tuitions Fees	₹293588/-	₹252717/-	₹226630/-	₹204022/-	₹138804/-	₹48804/-	₹192717/-
Registration Fees	₹2500/-	₹2500/-	₹2500/-	₹2500/-	₹2500/-	₹2500/-	₹2500/-
Library Deposit	₹2500/-	₹2500/-	₹2500/-	₹2500/-	₹2500/-	₹1000/-	₹2500/-
Service Tax @ 14%	₹41452/-	₹35731/-	₹32078/-	₹28914/-	₹19783/-	₹7184/-	₹27331/-
K K Cess @ 0.5%	₹1480/-	₹1276/-	₹1146/-	₹1032/-	₹706.5/-	₹256/-	₹976/-
S B Cess @ 0.5%	₹1480/-	₹1276/-	₹1146/-	₹1032/-	₹706.5/-	₹256/-	₹976/-
<b>Total Fees</b>	<b>₹343000/-</b>	<b>₹296000/-</b>	<b>₹266000/-</b>	<b>₹240000/-</b>	<b>₹165000/-</b>	<b>₹60000/-</b>	<b>₹227000/-</b>

The Student is given 10 days to deposit the fees including the date of the announcement of the results. The results will be announced on June 1st, 2017 by 10 a.m. The entire fees to be deposited by June 10th 2017 by 4 p.m. failing which the student will forfeit the seat. The waitlist if any will be announced on June 12th 2017 by 4.00 p.m. They will have to deposit their fees by June 20<sup>th</sup> 2017 by 4.00 p.m.

#### **Loan Facilities:**

XIC does not have any tie-up with any bank for the Student Loan Facilities.

The student has to approach the banks personally for loans.

The Institute is not affiliated to any university and will only give the students a selection letter and the Prospectus.

**In case a student has applied for a loan, the procedure for depositing the fees is as follows:**

The Student has to deposit 25% of the tuition fees + the registrations fees along with the loan processing letter from the bank.

The total fees has to be paid by July 15<sup>th</sup> 2017.

**(Please note that the processing letter is compulsory)**

**Course fees to be deposited in case of loan sanctioned, for academic year 2017 – 2018**

Particulars	FT Course	JR Course	AM Course	PR Course	C4D Course	MCM Course	AICP Course
25% Tuitions Fees	₹73397/-	₹63179/-	₹56658/-	₹51006/-	₹34701/-	₹12201/-	₹48179/-
Registration Fees	₹2500/-	₹2500/-	₹2500/-	₹2500/-	₹2500/-	₹2500/-	₹2500/-
Library Deposit	₹2500/-	₹2500/-	₹2500/-	₹2500/-	₹2500/-	₹1000/-	₹2500/-
Service Tax @14%	₹10626/-	₹9195/-	₹8282/-	₹7491/-	₹5208/-	₹2059/-	₹7096/-
K K Cess @ 0.5%	₹379/-	₹328/-	₹296/-	₹268/-	₹186/-	₹73/-	₹253/-
S B Cess @ 0.5%	₹379/-	₹328/-	₹296/-	₹268/-	₹186/-	₹73/-	₹253/-
<b>Total Fees</b>	<b>₹89782/-</b>	<b>₹78030/-</b>	<b>₹70532/-</b>	<b>₹64033/-</b>	<b>₹45281/-</b>	<b>₹17906/-</b>	<b>₹60781/-</b>

There is **NO** installment facility available.

The **Student Selection letter** will be given by the respective Course Co-ordinator duly signed by the *Academic Administrator, Ms. Angela Roberts*.

## Procedure for Refund of Fees for 2017 – 2018

In case the Application to withdraw the admission is made **on or before the 25<sup>th</sup> of June 2017**.  
The following amounts will be refunded after deduction of ₹ 1000/- from the registration fees and ₹ 5000/- deduction from the tuition fees i.e. ₹ 6900/- (inclusive of Service Tax)

Particulars	FT Course	JR Course	AM Course	PR Course	C4D Course	MCM Course	AICP Course
Tuitions Fees	₹288588/-	₹247717/-	₹221630/-	₹199021/-	₹133804/-	₹43804/-	₹187717/-
Registration Fees	₹1500/-	₹1500/-	₹1500/-	₹1500/-	₹1500/-	₹1500/-	₹1500/-
Library Deposit	₹2500/-	₹2500/-	₹2500/-	₹2500/-	₹2500/-	₹1000/-	₹2500/-
Service Tax @14.00%	₹40612/-	₹34891/-	₹31238/-	₹28073/-	₹18944/-	₹6344/-	₹26491/-
K.KCess@0.5%	₹1450/-	₹1246/-	₹1116/-	₹1003/-	₹676/-	₹226/-	₹946/-
S B Cess@0.5%	₹1450	₹1246/-	₹1116/-	₹1003/-	₹676/-	₹226/-	₹946/-
<b>Total Fees</b>	<b>₹336100/-</b>	<b>₹289100/-</b>	<b>₹259100/-</b>	<b>₹233100/-</b>	<b>₹158100/-</b>	<b>₹53100/-</b>	<b>₹220100/-</b>

In case the Application to withdraw the admission is made **between June 26<sup>th</sup> 2017 to June 30<sup>th</sup> 2017**, both days inclusive.

The following amounts will be refunded after deduction of ₹1000/- from the registration fees and 25% deduction from the tuition fees.

Particulars	FT Course	JR Course	AM Course	PR Course	C4D Course	MCM Course	AICP Course
Tuitions Fees	₹220191/-	₹189537/-	₹169972/-	₹153016/-	₹104103/-	₹36603/-	₹144538/-
Registration Fees	₹1500/-	₹1500/-	₹1500/-	₹1500/-	₹1500/-	₹1500/-	₹1500/-
Library Deposit	₹2500/-	₹2500/-	₹2500/-	₹2500/-	₹2500/-	₹1000/-	₹2500/-
Service Tax @14.00%	₹31037/-	₹26745/-	₹24006/-	₹21632/-	₹14784/-	₹5335/-	₹20445/-
K.K Cess @0.5%	₹1108/-	₹955/-	₹857/-	₹773/-	₹528/-	₹190/-	₹730/-
S B Cess @0.5%	₹1108/-	₹955/-	₹857/-	₹773/-	₹528/-	₹190/-	₹730/-
<b>Total Fees</b>	<b>₹257444/-</b>	<b>₹222192/-</b>	<b>₹199692/-</b>	<b>₹180194/-</b>	<b>₹123943/-</b>	<b>₹44818/-</b>	<b>₹170443/-</b>

If the student has not attended any class and admission is withdrawn by the student after the course has commenced, within 5 calendar days from the date of the commencement of the course (**July 1<sup>st</sup> 2017 to July 5<sup>th</sup> 2017**) both days inclusive.

The following amounts will be refunded after deduction of ₹ 1000/- from the registration fees and 50% deduction from the tuition fees,

Particulars	FT Course	JR Course	AM Course	PR Course	C4D Course	MCM Course	AICP Course
Tuitions Fees	₹146794/-	₹126358/-	₹113315/-	₹102011/-	₹69402/-	₹24402/-	₹96358/-
Registration Fees	₹1500/-	₹1500/-	₹1500/-	₹1500/-	₹1500/-	₹1500/-	₹1500/-
Library Deposit	₹2500/-	₹2500/-	₹2500/-	₹2500/-	₹2500/-	₹1000/-	₹2500/-
Service Tax @14.00%	₹20761/-	₹17900/-	₹16074/-	₹14492/-	₹9926/-	₹3626/-	₹13700/-
K K Cess@ 0.5%	₹741/-	₹639/-	₹574/-	₹517.5/-	₹354.5/-	₹129.5	₹489/-
S B Cess@ 0.5%	₹741/-	₹639/-	₹574/-	₹517.5/-	₹354.5/-	₹129.5/-	₹489/-
Total Fees	₹173037/-	₹149536/-	₹134537/-	₹121538/-	₹84037/-	₹30787/-	₹115036/-

## Procedures for depositing fees for the academic year 2017 – 2018

### VERY IMPORTANT

You have to inform the respective Course Co-ordinators by email\* regarding the mode in which you have deposited the fees to secure your seat before the last date of payment of fees. In case you fail to do so the Institute will not be held responsible.

1. Make a Draft in favor of **XAVIER INSTITUTE OF COMMUNICATIONS** payable at **MUMBAI** and handover to the concerned Course Co-ordinators (details given below) who will in turn handover to the Accounts department along with the form and collect the receipt.  
OR
2. Make a Draft in favor of **XAVIER INSTITUTE OF COMMUNICATIONS** payable at **MUMBAI** and courier it to the Institute's address-Xavier Institute of Communications, St. Xavier's College Campus, 5 Mahapalika Marg, Mumbai 400 001. Please note: before you courier the draft take a xerox of the draft and fax it on 022 **22658546** or scan and email it to the respective Course Co-ordinator. The Course Co-ordinator will communicate the same to the Accounts department along with the application form. They will make a receipt for the same which can be collected by the student from the Accounts department on the "Orientation" day.  
OR
3. You can deposit or transfer your fees directly in any Corporation Bank Branch across the Country. The account details are mentioned below:

**Name of the account holder:** XAVIER INSTITUTE OF COMMUNICATIONS

**Bank :** Corporation Bank

**Branch :** Mahapalika Marg, Mumbai

**Address :** Mahapalika Marg, St. Xavier's College Campus, Opp. Rang Bhavan, Mumbai 400 001

**Corporation Bank A/c no. has been updated to Account No: 520101011026150.**  
However, the **old Account no. 053600101008658** printed in our Fast Track will still be valid for two months i.e. till the end of July 2017.

**MICR Code:** 400017043

**IFS Code:** CORP0000536

In case of any problem at the Corporation Bank for depositing the fees please call Mrs. Vidya / Mr. Shetty on +9122 22616815 during office hours.

(Please make sure you mention the Branch Code where you have deposited your fees, to the respective Co-ordinator when you call or send the email)

**Any withdrawal of admission by a student for any reason whatsoever after July 5, 2017 will result in the forfeiture of the entire fees. Only the library deposit will be refunded.**

### **\*Course Co-ordinators:**

Advertising & Marketing Course	: Vaishali Deshpande - vaishali@xaviercomm.org
Film Television & Digital Video Production	: Clera T Salvi – clera@xaviercomm.org
Journalism and Mass Communication	: Ida Aranha – ida@xaviercomm.org
Public Relations & Corporate Communication	: Niharika Masani – niha@xaviercomm.org
Communication for Development	: Sophie Mergulhao - sophie@xaviercomm.org
Advanced Integrated Communication Programme	: Sophie Mergulhao - sophie@xaviercomm.org